

## **Program A: Administration/Support Services**

Program Authorization: R.S. 17:1-42 of 1952

### **Program Description**

The mission of the Administration/Support Services Program is to provide support services for the Instructional and Residential Programs.

The goal of the Administration/Support Services Program is to provide the direction needed to operate and maintain all functions necessary for the efficient operation of the efficient operation of the center.

## RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$127,635	\$280,789	\$280,789	\$236,862	\$290,052	\$9,263
STATE GENERAL FUND BY:						
Interagency Transfers	1,574,628	1,682,898	1,682,898	1,771,304	1,740,373	57,475
Fees & Self-gen. Revenues	0	0	0	0	0	0
Statutory Dedications	0	865	865	0	0	(865)
Interim Emergency Board	166,011	0	19,312	0	0	(19,312)
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	<b>\$1,868,274</b>	<b>\$1,964,552</b>	<b>\$1,983,864</b>	<b>\$2,008,166</b>	<b>\$2,030,425</b>	<b>\$46,561</b>
EXPENDITURES & REQUEST:						
Salaries	\$686,646	\$700,765	\$700,765	\$726,342	\$768,582	\$67,817
Other Compensation	3,902	0	0	0	0	0
Related Benefits	346,918	330,336	330,336	368,657	359,114	28,778
Total Operating Expenses	396,895	450,361	450,361	461,575	450,361	0
Professional Services	0	0	0	0	0	0
Total Other Charges	249,540	416,089	416,089	427,683	428,459	12,370
Total Acq. & Major Repairs	184,373	67,001	86,313	23,909	23,909	(62,404)
TOTAL EXPENDITURES AND REQUEST	<b>\$1,868,274</b>	<b>\$1,964,552</b>	<b>\$1,983,864</b>	<b>\$2,008,166</b>	<b>\$2,030,425</b>	<b>\$46,561</b>
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	18	18	18	18	19	1
Unclassified	5	5	5	5	6	1
<b>TOTAL</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>25</b>	<b>2</b>

## SOURCE OF FUNDING

This program is funded with State General Fund and Interagency Transfers. The Interagency Transfers are from the Department of Health and Hospitals for Title XIX Medicaid funds to reimburse allowable expenditures in accordance with approved services delivered to eligible students.

	<b>ACTUAL</b>	<b>ACT 13</b>	<b>EXISTING</b>	<b>CONTINUATION</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>
	<b>2001-2002</b>	<b>2002-2003</b>	<b>2002-2003</b>	<b>2003-2004</b>	<b>2003-2004</b>	<b>OVER/(UNDER)</b>
						<b>EXISTING</b>
Deficit Elimination/Capital Outlay Escrow Replenishment Fund	\$0	\$865	\$865	\$0	\$0	(\$865)

## MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
<b>\$280,789</b>	<b>\$1,964,552</b>	<b>23</b>	<b>ACT 13 FISCAL YEAR 2002-2003</b>
			<b>BA-7 TRANSACTIONS:</b>
\$0	\$19,312	0	Carryforward of Interim Emergency Board funding for completion of sprinkler system
<b>\$280,789</b>	<b>\$1,983,864</b>	<b>23</b>	<b>EXISTING OPERATING BUDGET - December 2, 2002</b>
\$0	\$6,753	0	Annualization of FY 2002-2003 Classified State Employees Merit Increase
\$0	\$8,811	0	Classified State Employees Merit Increases for FY 2003-2004
\$0	\$11,595	0	Unclassified State Employees Merit Increases for FY 2003-2004
\$0	\$12,249	0	Risk Management Adjustment
\$23,909	\$23,909	0	Acquisitions & Major Repairs
(\$67,001)	(\$67,001)	0	Non-Recurring Acquisitions & Major Repairs
\$0	(\$19,312)	0	Non-Recurring IEB's
(\$310)	(\$310)	0	Legislative Auditor Fees
(\$525)	(\$525)	0	UPS Fees
\$0	\$619	0	Salary Base Adjustment
\$0	\$15,905	0	Group Insurance Adjustment
\$730	\$730	0	Civil Service Fees
\$52,234	\$52,234	2	Technical Transfer of 2 positions from the Instructional Services Program
\$226	\$226	0	CPTP Fees
\$0	\$1,543	0	Unclassified Support Personnel Pay Supplement with Title XIX funds
\$0	(\$865)	0	Non-Recur Deficit Elimination Fund
<b>\$290,052</b>	<b>\$2,030,425</b>	<b>25</b>	<b>TOTAL RECOMMENDED</b>
<b>\$0</b>	<b>\$0</b>	<b>0</b>	<b>LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS</b>
<b>\$290,052</b>	<b>\$2,030,425</b>	<b>25</b>	<b>BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004</b>
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
<b>\$0</b>	<b>\$0</b>	<b>0</b>	<b>TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE</b>
<b>\$290,052</b>	<b>\$2,030,425</b>	<b>25</b>	<b>GRAND TOTAL RECOMMENDED</b>

## **PROFESSIONAL SERVICES**

\$0 This program does not have funding for Professional Services for Fiscal Year 2003 - 2004.

**\$0 TOTAL PROFESSIONAL SERVICES**

**OTHER CHARGES**

\$270,457 Title XIX Medicaid Bed Fee

**\$270,457 SUB-TOTAL OTHER CHARGES**

**Interagency Transfers:**

\$1,167 Comprehensive Public Training Program

\$23,047 Civil Service Fees

\$9,882 UPS Fees

\$8,445 Legislative Auditor Fees

\$115,461 Risk Management Fees

**\$158,002 SUB-TOTAL INTERAGENCY TRANSFERS**

**\$428,459 TOTAL OTHER CHARGES**

**ACQUISITIONS AND MAJOR REPAIRS**

\$7,314	6 Lettersize 4-drawer File Cabinets
\$1,095	Typewriter
\$15,500	Tractor

<b>\$23,909</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>
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